

**ADDISON TOWNSHIP PUBLIC LIBRARY**  
**New Building Committee– Meeting Minutes**  
**MONDAY, January 6<sup>th</sup>, 2019**

**CALL TO ORDER:** 5:08pm

**MEMBERS PRESENT:** James Elsarelli, Jaema Berman, Bruce Kubacki, Ben Soave

**PUBLIC PRESENT:** Laura Johnson, James Baldiga (library board president), James Ratliff (PM, The Alan Group)

**APPROVAL OF THE AGENDA:** Approved as written

**BUSINESS:**

- Architectural services update
  - Brick and Tile incorporation  
55 bricks sold. Continuing to advertise. Discussed the option of reimbursing the donations for the bricks if the project was to not finish. When asked, we will inform the donor that funds will be reimbursed if necessary.
  
- Civil Engineering updates
  - Review of easement for drainage, Meeting with RCOC (next steps)  
No Updates
  
- Construction management updates
  - Tree clearing / site prep  
Contract for CM services with The Alan Group has been revised and another review will be done with Carthew Law to confirm the changes and if any additional items need to be covered.
  
- Contractor portfolio
  - Updates  
None
  
- Continuing progress
  - Rezoning and site plan approval process  
Document for the zoning board explaining why the library should have the special use approval still needs to be completed. James B. agreed to help with revising the document.

**PUBLIC FORUM:** None

**ADJOURNMENT:** 5:33 pm

**NEXT MEETING:** February 3<sup>rd</sup>, 2020 (5pm)

Prepared by: J. Elsarelli