

ADDISON TOWNSHIP PUBLIC LIBRARY
New Building Committee–Meeting Minutes
MONDAY, June3rd2019

CALL TO ORDER:5:07pm

MEMBERS PRESENT: James Elsarelli, Jaema Berman, Bruce Kubacki

Public Present: James Ratliff (The Alan Group), Ron Rader (TDG Architects), James Baldiga (library board president), Mary Frost, Lyn Henderson, Laura Johnson, Ben Soave

APPROVAL OF THE AGENDA:Approved as written

BUSINESS:

- Architectural services update (TDG Architects)
 - Present new proposed building concept refined to the recent building budget. Four different building concepts, revision A-D, were presented. Concepts consisted of a rectangular layout and a “offset” concept. Interior layout and side elevations were provided for these revisions. It was identified and discussed that greater than or equal to a 5000 sq-ft building will be needed to avoid the requirement of a fire suppression system(sprinklers). The feedback on the concepts included: reviewing the bathroom size (reduce if possible), increase multi-purpose room size, reduce IT closet size, reduce “Copy File Room” and relocated copier to public space area.
- Construction management updates (The Alan Group)
 - Present new building budget based on updates from TDG Architects. Conceptual budgets for concepts A-D were presented. The rectangular building layout showed the lowest conceptual budget (\$1.23 million) and the “offset” concepts were \$50k higher (\$1.28 Million). Clearing area for the land still needs to be identified. TDG to help with locating a good staging area to be cleared so there is access to the site.
- Creating a contractor portfolio

Form has been created and is being updated by Jaema and James Ratliff. Currently there has been carpenters identified with some potential for donated labor. Portfolio document needs to be set up in a shared location (example: google docs.) so other committee members can add to the list.

PUBLIC FORUM: None

ADJOURNMENT:6:14pm

NEXT MEETING:July 1st, 2019

Prepared by: J. Elsarelli