

ADDISON TOWNSHIP PUBLIC LIBRARY
New Building Committee– Meeting Minutes
MONDAY, November 4th, 2019

CALL TO ORDER: 5:01pm

MEMBERS PRESENT: James Elsarelli, Jaema Berman, Bruce Kubacki, Ben Soave

PUBLIC PRESENT: Marry Frost, James Baldiga (library board president), James Ratliff (PM, The Alan Group)

APPROVAL OF THE AGENDA: Approved as written

BUSINESS:

- Architectural services update
 - Brick, Block and Tile incorporation

Tiles are being set aside for additional donation sales at this time and focus on the bricks will continue. The residents that have purchased a tile might be contacted to see if there is interest in upgrading to a brick purchase.
An example of the bricks will be displayed on the website for viewing.
 - Exterior finishes and fenestration

The rendering with the “Boothbay Blue” colored background behind the signage was approved by the board to use as promoting the project and displaying to the community a conceptual rendering of the building.
 - Proceeding with construction drawings

Asking for board approving to proceed with completing construction drawings will be set back for now until site plan approval have been completed. This will result in a setback with the timing due to the work that will need to be completed for the construction drawings after the site plan is complete.
- Civil Engineering updates
 - Review of easement for drainage, Meeting with RCOC

Meeting has been set up for Tuesday, November 5th at 9:00am with a representative from RCOC to discuss the drainage easement.

- Construction management updates
 - Tree clearing / site prep
Some clearing has been complete.
Soil erosion permits should be obtained to start moving land material.

- Contractor portfolio
 - Updates
None

- Continuing progress
 - Rezoning and site plan approval process
Application is planned to be submitted to proceed with site plan approval.

 - Library Shelving
Donated shelving has been delivered to the current storage unit the library uses offsite. An additional 5x5 storage unit has also been obtained to store the donated shelving. Shelving is in great shape, matches some of the current shelving being used, and will be a good fit in the new building.

 - Windows and Doors
Mary Frost will check on available storage space to store the doors and hardware in a climate-controlled environment.

PUBLIC FORUM:

None

ADJOURNMENT:5:39pm

NEXT MEETING:December9th, 2019 (5pm)

Prepared by: J. Elsarelli