

ADDISON TOWNSHIP PUBLIC LIBRARY
New Building Committee– Meeting Minutes
MONDAY, December 9th, 2019

CALL TO ORDER:5:02pm

MEMBERS PRESENT: James Elsarelli, Jaema Berman, Bruce Kubacki, Ben Soave

PUBLIC PRESENT:Marry Frost, James Baldiga (library board president), James Ratliff (PM, The Alan Group), Char Sutherby

APPROVAL OF THE AGENDA:Approved as written

BUSINESS:

- Architectural services update
 - Brick and Tile incorporation
24 bricks sold. Continuing to advertise.

- Civil Engineering updates
 - Review of easement for drainage, Meeting with RCOC (next steps)
No feedback has been received from RCOC, continuing with getting drawings for Rochester Rd construction.

- Construction management updates
 - Tree clearing / site prep
Contract for CM services with The Alan Group has been reviewed by Carthew Law. Contact will be revised by TAG based on feedback from the construction attorney. Once the contract is revised it will be signed by the library board representatives.

- Contractor portfolio
 - Updates
None

- Continuing progress
 - Rezoning and site plan approval process
Need to revise the document explaining to the zoning board why the library should have the special use approval. Mary F. agreed to help with revising the document.
 - Windows and Doors
Donated interior doors have been collected and set in storage.

PUBLIC FORUM: None

ADJOURNMENT: 5:30 pm

NEXT MEETING: January 6th, 2020 (5pm)

Prepared by: J. Elsarelli