

**ADDISON TOWNSHIP PUBLIC LIBRARY**  
**New Building Committee– Meeting Minutes**  
**MONDAY, March 2<sup>nd</sup>, 2019**

**CALL TO ORDER:** 5:00pm

**MEMBERS PRESENT:** James Elsarelli, Jaema Berman, Bruce Kubacki

**PUBLIC PRESENT:** James Ratliff (PM, The Alan Group), James Baldiga, Mary Frost

**APPROVAL OF THE AGENDA:** Approved as written

**BUSINESS:**

- Architectural services update
  - Brick Sales  
66 bricks sold. Continuing to advertise.
  
- Civil Engineering updates
  - Feedback from Township for Site Plan approval  
Documents requested for site plan approval were very intensive and required a lot more work from both NFE and TDG. Jason from NFE will follow up with the engineering firm reviewing the documents for the Township and see if the required information can be reduced.
  
- Construction management updates
  - Soil erosion permit  
Quotes will be submitting for fencing and mud mat installation.
  
- Contractor portfolio
  - Updates  
None
  
- Continuing progress
  - Special Use approval hearing set for March 17<sup>th</sup> at 6pm  
This process was described. Basic process: Hearing will be held with the public to get feedback on any concerns the residents and surrounding neighbors may have. Then the Planning Commission board will decide on the special use approval during the next regular scheduled meeting (usually in the following month).
  - Site plan approval process  
This will happen after the approved Special Use.

- Grant application
  - Grant applications have been sent to the following to raise additional funds for the New Library;  
AARP  
Cooper Standard  
EBSCO

**PUBLIC FORUM:**

**ADJOURNMENT:** 5:27 pm

**NEXT MEETING:** April 6<sup>th</sup> 2020 (5pm)

Prepared by: J. Elsarelli